## Grammar and Vocabulary for the TOEIC ${ }^{\circledR}$ Test Practice Test

## Listening and Reading Test

## Section 1: Listening

In the Listening test, you will be asked to demonstrate how well you understand spoken English. The entire Listening test will last approximately 45 minutes. There are four parts, and directions are given for each part.

## Part 1: Photographs

Directions: For each question in this part, you will hear four statements about a picture on your screen. When you hear the statements, you must select the one statement that best describes what you see in the picture. Then click on your answer choice. The statements will not appear on your screen and will be spoken only one time.

## Example



Statement (A), "A pie chart has been drawn on the whiteboard," is the best description of the picture, so you should click on answer (A).

O (A)
O (B)
O (C)
O (D)

2

O (A)
O (B)
O (C)
O (D)


O (A)
O (B)
O (C)
O (D)

6

O (A)
O (B)
O (C)
O (D)


O (A)
( C )
O (C)
O (D)

8

$\bigcirc(A) \quad \bigcirc(B) \quad(C) \quad(D)$


O (A)
(B)

O (C)
O (D)

10


O (A)
(B)
© (C)
O (D)

## Part 2: Question-Response

Directions: You will hear a question or statement and three responses spoken in English. They will not appear on your screen and will be spoken only one time. Select the best response to the question or statement and click on the letter (A), (B), or (C).

For example you will hear: I like the new packaging idea of Tim's, don't you?
You will also hear: (A) Yes, it is packaged well.
(B) Yes, it is a new idea.
(C) Yes, I do.

The best response to the question "I like the new packaging idea of Tim's, don't you?" is choice (C), "Yes, I do," so (C) is the correct answer. You should select answer (C).

| 11 | O (A) | ( ${ }^{\text {(B) }}$ | O (C) | 26 | O (A) | ( ${ }^{(B)}$ | O (C) |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| 12 | O (A) | O (B) | O (C) | 27 | O (A) | O (B) | O (C) |
| 13 | O (A) | O (B) | O (C) | 28 | O (A) | ( (B) | ( C ) |
| 14 | O (A) | ( C ) | O (C) | 29 | O (A) | ( ${ }^{(B)}$ | O (C) |
| 15 | O (A) | O (B) | O (C) | 30 | O (A) | ( ${ }^{(B)}$ | O (C) |
| 16 | O (A) | O (B) | O (C) | 31 | O (A) | ( ${ }^{(B)}$ | O (C) |
| 17 | O (A) | O (B) | O (C) | 32 | O (A) | O (B) | O (C) |
| 18 | O (A) | O (B) | O (C) | 33 | O (A) | ( ${ }^{(B)}$ | (1) (C) |
| 19 | O (A) | O (B) | O (C) | 34 | O (A) | ( ${ }^{(B)}$ | ( C ) |
| 20 | O (A) | O (B) | O (C) | 35 | O (A) | ( ${ }^{(B)}$ | O (C) |
| 21 | O (A) | ( ${ }^{(B)}$ | O (C) | 36 | O (A) | ( (B) | O (C) |
| 22 | O (A) | O (B) | O (C) | 37 | O (A) | O (B) | ( C ) |
| 23 | O (A) | O (B) | O (C) | 38 | O (A) | ( ${ }^{(B)}$ | ( (C) |
| 24 | O (A) | O (B) | O (C) | 39 | O (A) | ( ${ }^{\text {(B) }}$ | ( C$)$ |
| 25 | O (A) | O (B) | O (C) | 40 | O (A) | ( ${ }^{\text {(B) }}$ | O (C) |

## Part 3: Conversations

Directions: You will hear some conversations between two people. You will be asked to answer three questions about what the speakers say in each conversation. Select the best response to each question and click on the letter (A), (B), (C), or (D). The conversations will not appear on your screen and will be spoken only one time.

41 What are the people discussing?
O (A) A colleague's decision
O (B) A hearing problem
O (C) A health resort
(D) A new director

42 What is Mr. Johnson's job?
O (A) Doctor
O (B) Designer
O
(C) Sales Director

0
(D) Health Inspector

43 What is Mr. Johnson going to do?
O
(A) Get a job in a different place
(B) Retire from the job

O
(C) Transfer to a new branch(D) Take over as Director

44 Where does the conversation take place?
O (A) At a post office
O (B) At a train station
O (C) In Mr. Zeng's office
0
(D) In an office

45 When were the files delivered?
O (A) Ten days ago
O (B) This afternoon(C) On Wednesday afternoon(D) Earlier in the morning

46 What time is it now?
O (A) $2: 50$
(B) $3: 00$
(C) $3: 10$

○
(D) $3: 20$

47 Where does this conversation probably take place?
O (A) At a club entrance
O (B) In a computer store
O (C) At a check-out counter
O (D) In a hotel lobby
48 What does the woman want the man to do?
O (A) Join the club
O (B) Show his card
O (C) Spell his name
O (D) Encourage members
49 What has the man done?
O (A) Forgotten his card
(B) Paid his membership fee
(C) Taken a computer course

O (D) Written a check

50 What are the people mainly talking about?
O (A) A fence
O (B) A storm(C) A building(D) An annex

51 What happened yesterday?
O (A) They started work on a new building.(B) Vandals damaged some walls.

O (C) The fence was replaced.
(D) A storm damaged some property.

52 What will they do next spring?
0
(A) Build a substantial wall

O (B) Replace the annex
O
(C) Extend the building

O (D) Repair the fence

53 What is the problem?
O (A) The newspaper hasn't arrived.(B) There was discouraging news in the paper.
(C) The newspaper didn't run the advertisement.
O
(D) The advertisement was in the Wednesday issue instead of the Tuesday issue.

54 Why isn't the man concerned about the mistake?(A) The Daily News will correct the mistake.(B) The people will find out about the sale in other ways.

O
(C) The mall will be closed on the weekend.

O
(D) The sale has been broadcast on TV.

55 Where does this conversation probably take place?
O
(A) At a store in the mall(B) At the radio station

O
(C) At the newspaper office

0
(D) At the post office

56 Who is the woman?
O (A) An employee
O (B) A customer(C) An accountant(D) A waitress

57 What is the woman's problem?
(A) She can't find Evonne.

O (B) She wants to ask about money.
(C) She can't return after 1:00.

O (D) She has to go to lunch.
58 Where does this conversation probably take place?
O
(A) The finance department

O
(B) The cafeteria

O
(C) The complaints desk(D) Customer service

59 Where does this conversation take place?
O (A) An office
(B) A pet store

O (C) A computer store
O (D) A doctor's office
60 What does the woman want to buy now?
O (A) A pad
O (B) A mouse
O (C) A keyboard
O (D) A computer
61 What is the woman saving her money for?
O (A) Several devices
O (B) Health treatment
O (C) Wrist supports
O (D) Special equipment

62 How is the man traveling to the convention center on the opening day?
O (A) By bus
O (B) By plane
(C) By car

O (D) On foot
63 Where will the man stay?
O (A) At a hotel(B) At his mother's(C) At his grandmother's(D) At his mother-in law's

64 Who is the man traveling with?
O (A) The people attending the conference(B) His wife and children(C) His wife's mother

O
(D) His mother and grandmother

65 What is missing?
O (A) A book
(B) A file folder

0
(C) An account(D) A photocopy

66 Where was the missing item left?
O (A) At the accounting office
O
(B) In Alice's room

0
(C) Beside the photocopier

O (D) In Jack's office

67 What does the man suggest happened to the folder?
O
(A) Alice took it.

0
(B) Jack already had it.(C) It was brought to Jack.(D) It was taken to Alice.

68 What is Ritva waiting for?
O (A) Her friend to finish
O (B) The photocopier to be free
O (C) A fax to go through
O (D) A receipt to be copied

69 What are the women going to do?
O (A) Have a meal
O (B) Send a fax
O (C) Go to the office
O (D) Make a photocopy
70 Where is Ritva's friend going to wait for her?
O (A) In the lunch room
O (B) In the photocopier room
O (C) In her office
O (D) In Ritva's office

Part 4: Talks
Directions: You will hear some talks given by a single speaker. You will be asked to answer three questions about what the speaker says in each talk. Select the best response to each question and click on the letter (A), (B), (C), or (D). The conversations will not appear on your screen and will be spoken only one time.

71 Where would this announcement be heard?(A) An airport(B) A flight school(C) A garden(D) A boarding school

72 Who is the announcement for?
O (A) Pilots(B) Ticket takers(C) Passengers(D) Flight attendants

73 What is the final destination?
O (A) North America(B) New Delhi(C) Dubai(D) Gate 25

74 Who is the advertisement directed at?
O (A) Parents
O (B) Teenagers
O (C) Children under seven years old
O (D) Children seven years old and above

75 What is being offered?
O (A) Educational materials
O (B) Waterside Mall meals
(C) Birthday parties at the center

O (D) Birthday packs and a gift certificate

76 Which store is making the offer?
O (A) Teeter Tots
O (B) Waterside
O
(C) Birthday Bonanza

O (D) Moms and Dads

77 Who is the speaker?
O (A) A geologist(B) An exhibitor(C) A tour guide(D) A treasure hunter

78 Where does the talk take place?
O (A) At the treasury(B) In the earthquake room(C) At the epicenter(D) At a museum

79 What does the speaker claim is particularly popular with visitors?
O (A) Exploring the planet(B) Finding treasures(C) Feeling the force of an earthquake(D) Traveling to the center of the Earth

80 Who would use the services offered?
O (A) Bankers
O (B) Accountants
(C) Bill collectors

O
(D) Bank customers

81 Where would this announcement be heard?(A) At the bank(B) On the radio(C) Over the telephone(D) On a website

82 What is the purpose of the announcement?
O (A) To explain the services offered(B) To show how to use an ATM card(C) To update customers' payment history(D) To demonstrate how to use online banking

83 Who would use this service?
$\bigcirc$
(A) Commuters(B) Traffic police

O
(C) Maintenance workers

0
(D) Photographers

84 Where do people get the information?
O (A) In downtown Clarksville
(B) At Junction 70 on Interstate 25

O (C) On the Clarksville City website
O (D) At the Clarksville Highway Traffic Control

85 What happens every 5 minutes?
O (A) There is an update.
O (B) The cameras are off.
O (C) The words "not available" are shown.
(D) The supply is checked.

86 Who will benefit from the program?
O (A) Households that have broken furnaces(B) Households that have high energy bills
(C) Households that have a low income(D) Households that have reduced their energy use

87 Who will pay for program?
O (A) The city
O (B) Charities
(C) Insulation installers

O (D) Families who can afford electricity
88 What help is being offered?
O (A) Financial help
(B) Furnace replacements

O (C) Home renovation
O (D) Free applications

89 Who is the talk aimed at?
O (A) Marketing managers
(B) Shopping mall owners

0
(C) Potential franchisees(D) Restaurant employees

90 What kind of business is Pie in the Sky?
O (A) An airline caterer
O (B) A marketing agency
O
(C) A food franchise
(D) A western outlet store

91 What is Steve Edwards' position in the company?(A) Head of Sales(B) Marketing Director(C) Franchising Manager(D) Personnel Supervisor

92 Who is giving this speech?
O (A) Mr. Chen
O (B) A staff member(C) A loyal customer of a company

O (D) A founding member of the company

93 What does the company provide?
O (A) Support
O (B) Insurance(C) Energy

O (D) Praise
94 What does the speaker claim is the reason for the company's success?
O (A) The public's support
O (B) Mr Chen's dedication
O (C) The team's commitment
O (D) The founders' energy and inspiration

95 Who is talking?
O (A) The chef
O
(B) The manager(C) The specialist(D) The waiter

96 Which of the following is one of today's specials?
O (A) Barbecued chicken
O (B) Baked apple tart(C) Korean drinks(D) Regular customers

97 Why did the head chef go to Korea?
O (A) To visit a top restaurant
O (B) To find a Korean food expert
O (C) To purchase kimchi
O (D) To learn about new dishes

98 Which item was not returned?
O (A) The antique clock
O (B) The doorbell
$\bigcirc$
(C) The GPS unit

O (D) The laptop computer
99 Who is searching the telephone records?

O (A) Jim Green
O (B) A stranger
O (C) The police
(D) The reporter

100 Where were the stolen items left?
O (A) At the police station
O (B) In front of Green's house
O
(C) By the telephone

O (D) At the radio station

## Section 2: Reading

In the Reading test, you will read a variety of texts and answer several different types of reading comprehension questions. The entire Reading test will last 75 minutes. There are three parts, and directions are given for each part. You are encouraged to answer as many questions as possible within the time allowed.

Part 5: Incomplete Sentences
Directions: A word or phrase is missing in each of the following sentences. Four answer choices are given below each sentence. Select the best answer to complete the sentence. Then click on the letter (A), (B), (C), or (D).

101 According to the financial report, CBC Ceramics $\qquad$ profits by about 30 million euros last year.
O (A) increase
(B) increasing

O
(C) increasingly(D) increased

102 Businesses expected the regulation guidebook to clear $\qquad$ questions on how to implement the new law.
( $A$ ) at
O (B) on
O
(C) to

O
(D) up

103 Television advertising is the most
$\qquad$ way of promoting our products.
O (A) effectively(B) effect(C) effective(D) effected

104 We have conducted a thorough
$\qquad$ of the complaint and can find no reason for it.
O (A) preparation
O (B) motivation
O
(C) investigation

0
(D) compensation

105 These figures were $\qquad$ from a report about rubber production published in the Business News Bulletin.
O (A) taken
O (B) planned
O (C) practiced
O (D) undergone
106 Jeffery Wong is an extremely innovative employee who has come up
$\qquad$ some very profitable ideas.
O (A) over
(B) with

O (C) to
O (D) at
107 Good telephone $\qquad$ are essential for all our receptionists.
O (A) reactions
O (B) comments
O (C) opinions
(D) manners

108 Mr. Bertolucci opened an upscale restaurant in a large $\qquad$ area.
O (A) civic
O (B) society
(C) civilization

O (D) metropolitan
109 The new site will $\qquad$ the exchange of data between branches.
O (A) encourage
(B) encouraged

O (C) encouraging
( (D) encouragement

110 Mr. Carter is planning a aimed at boosting sales of farm equipment.
O (A) campaigning
O (B) campaign
$\bigcirc$
(C) campaigned

O (D) campaigner
111 Our Research and Development Department has done research into this new product line.
O (A) extends(B) extent(C) extensive(D) extend

112 We need to invest more in $\qquad$ employees in order to stay ahead of today's competitors.
O (A) we
(B) our(C) ours
(D) us

113 I want to emphasize again that the minutes of this meeting are
O (A) confidential
$\bigcirc$
(B) informed

0
(C) unaware(D) polite

114 Several staff members were relieved when the company $\qquad$ there would be no layoffs this year.
O (A) announced(B) announcing

O
(C) announcement(D) announces

115 Potential customers have shown great interest $\qquad$ our hybrid model.
O (A) on
(B) in
(C) with
(D) about

116 The $\qquad$ of the employees to the pay increase was enthusiastic.
O (A) react
O (B) reactive
O (C) reaction
O (D) reacted

117 Applicants are $\qquad$ to be qualified in graphic design software.
O (A) rejected
O (B) promised
O (C) remarked
O (D) expected

118 The $\qquad$ proposals were forwarded to the conference committee.
O (A) selecting
O (B) selectively
O (C) selector
(D) selected

119 I am writing in response $\qquad$ your request for information about our services.
O (A) in
O (B) to
O (C) over
O (D) such as
120 We are a newly established $\qquad$ of a large multinational company.
O (A) beacon
O (B) subject
O (C) branch
(D) option

121 $\qquad$ action has been taken to insure our employees are retained, the number of resignations is still high.
O (A) Because
O (B) During
(C) However

O (D) Although
122 The annual business meeting was
$\qquad$ but really worthwhile.
O (A) exhaustingly
(B) exhausting

O (C) exhausted
O (D) exhaust
123 I have a thorough understanding of market strategies $\qquad$ as employee motivation.
0
(A) as good

O (B) so good
O
(C) as well

O (D) so better

124 Ms. Juárez placed the ad in a magazine that has a wide $\qquad$ among our target audience.
O (A) circulation(B) calculation
$\bigcirc$
(C) organization

O (D) administration
125 Successful companies share certain common $\qquad$ -.
O (A) character(B) characterize(C) characterizing(D) characteristics

126 The company accountant, office is on the fourth floor, is very experienced with international tax issues.
(A) who(B) whose(C) what(D) where

127 Our new line of household appliances is
$\qquad$ priced.
O (A) conditionally(B) eligibly(C) affordably
(D) uncertainly

128 The management team discussed the circumstances $\qquad$ which workers might receive a pay raise.
O (A) behind
(B) at
$\bigcirc$
(C) about

O (D) in
129 The sales representative demonstrated an $\qquad$ labor-saving device.
O (A) interested(B) interest(C) interestingly(D) interesting

130 The Broadton Complex has emerged as the most desirable housing development in Denver.
O (A) quickly
(B) spaciously
(C) leisurely
(D) inconsistently

131 The trade fair was successful considering the economic situation.
O (A) remarked
O (B) remarking
O (C) remarkable
O (D) remarkably
132 In recent years the region has
$\qquad$ a wave of tax reforms and regulatory changes on imports and exports.
O (A) reduced
O (B) disguised
O (C) witnessed
O (D) networked
133 We are acquainted $\qquad$ the different problems the manufacturing sector faces.

O (A) over
O (B) with
O (C) among
O (D) between
134 A great $\qquad$ of viewpoints came up in the discussions at this year's annual conference.

O (A) diverse
(B) diversion
(C) diversity
(D) diverting

135 An $\qquad$ business requires new ideas and input from both management and employees.
O (A) occupational
O (B) instructive
O (C) innovative
O (D) occasional
136 The design team has provided _ more options for our marketing department to consider.
O (A) another
O (B) those
(C) than

O (D) several

137 Ms. Kapur $\qquad$ the merger and developed the company's advertisement campaign.
O (A) emerged
O (B) commented
O (C) united
O (D) headed
138 Although Larry has only been here a few months, he's already put forward some very ideas.
O (A) production
O (B) product
O (C) productive
O (D) productively

139 Fund managers see an for growth in the retailing sector.
O (A) opportunist
O (B) opportune
O (C) opportunity
O (D) opportunism
140 A final decision has not been made about the future of Kaslov Enterprises.
O (A) yet
O (B) already
O (C) still
O (D) so

## Part 6: Text Completion

Directions: Read the texts that follow. A word or phrase is missing in some of the sentences. Four answer choices are given below each of the sentences. Select the best answer to complete the text. Then click on the letter (A), (B), (C), or (D).

## Questions 141-143 refer to the following cover letter for a job application:

## Elaine Leitchy

Account Director
Trafalgar Advertising
Hong Kong

October 21

## Dear Elaine:

I would like to express my interest in Trafalgar Advertising and the Account Executive position advertised on your agency's website.

After four years at Stanhope University, $\qquad$ which I graduated with a degree in

141 (A) from
O (B) on
(C) about

O (D) as
Business Studies, I have taken part in intensive training in the advertising industry, working as an assistant account executive on the Forward Sporting Goods account.

Since my introduction to the field of advertising, it has been $\qquad$ goal to work for

142
(A) your
(B) our
(C) my
(D) his
a major advertising agency. I would very much like to discuss the advertised opening with you. I have enclosed my résumé. Thank you for your time and $\qquad$ -.

143
O (A) considering
(B) considerable

O (C) considerate
O (D) consideration
I look forward to hearing from you soon.
Sincerely,
Julian Chen

## Questions 144-146 refer to the following letter:

Dear Mr. James:
We would like to let you know how much we appreciate the way your company has cared for our landscaped areas this year. The employees at Infotrend Inc $\qquad$
144 (A) has agreed
O (B) to agree
O (C) agreeing
O (D) agree
that we can't remember a time when our lawns have looked $\qquad$ well-tended or
(A) so

O (B) such
(C) so as

O (D) such as
when the flower beds have been more attractive to look at. Several visitors to our corporate headquarters have commented on how pleasing it is to visit such a well-maintained place. This $\qquad$ well on our company and on your business.
146
(A) refers

O (B) returns(C) revises(D) reflects

Thank you for your excellent service.
Sincerely,
Janyne Paglia, Human Resources

## Dibah Women's Crafts Project

The Dibab Women's Crafts Project is a non-profit organization that aims to encourage women of Dibab to draw on their skills in a way that enables them to earn an income and support their families. During the last two years, $\qquad$ this project has been evolving, it has

147
O (A) if
O (B) while
O (C) so
(D) although
established its own premises, a centrally located house equipped with weaving looms and sewing machines. The women meet several mornings a week to make a $\qquad$ of bags for

148
O (A) container
(B) selection
(C) trend

O (D) purpose
carrying makeup, jewelry, and other items, all with the unique weave that is typical of the region. Volunteers assist the women in $\qquad$ their products to the city markets and

149 (A) transport
(B) transported

O (C) transporting
O (D) transportation
negotiating sales. Visitors are welcome to the house to meet the women, share a cup of coffee, and make their own purchases.

## Questions 150-152 refer to the following promotional flier:

## Dear Customer,

Magneta Bank has merged with Pankki Bank to become the UJDF Bank. Being part of a large group will provide us with $\qquad$ opportunities to serve each of our customers' different

150 (A) best
(B) better

O (C) better than
O (D) more better than
needs. We aim to find personally tailored solutions for the management of daily banking affairs.
$\qquad$ you want to manage your banking, we will help you do it $\qquad$
151 (A) Otherwise
(B) However

152 (A) system
(B) systems
$\bigcirc$
(C) In addition
(C) systematic

O (D) Beforehand
(D) systematically
and in a goal-directed way. We will continue to provide innovative solutions for the management of your finances.

Sincerely,

## Kavi Kamela

Regional General Manager
UJDF Bank

Part 7: Reading Comprehension
Directions: In this part you will read a selection of texts, such as magazine and newspaper articles, letters, and advertisements. Each text is followed by several questions. Select the best answer for each question and click on the letter (A), (B), (C), or (D).

Questions 153 through 156 refer to the following business report:

## Gold Prices

Gold prices peaked at around $\$ 870$ per ounce after the recent rally and remained near the high on Friday afternoon at $\$ 869.78$. This compares with the closing price of a week ago of \$859.15.

Gold prices have been stuck in a narrow range around $\$ 800$ an ounce for much of the past two years. Market analysts say that the recent revival is due to several factors such as the geopolitical situation, a weakening of the dollar, and, probably most significantly, a reduction in the amount of gold being sold by gold producers in order to prevent sudden changes in prices.

Gold speculators were holding onto the precious metal and had expected the price to rise even more. However, it is expected that if the dollar regains ground, many speculators will be forced to sell.

A spokesperson for the World Gold Council indicated that the outlook for the mid-term is one of stability of prices, so they are not expecting much change. He noted that demand may also improve as the global economic recovery improves in the third quarter of the year.

153 Where is this report probably found?
O (A) On a club notice board
O (B) In a newspaper
O (C) In a company brochure
O (D) On a university flier
154 What can be said about the price of gold?
O (A) It has fluctuated recently.
O (B) It has declined for the last two years.
O
(C) It has reached its peak.
(D) It has risen in recent weeks.

155 What has influenced the price of gold in recent weeks?
(A) The supply from gold producers
(B) The demand from market analysts
O (C) The information from the World Gold Council
(D) The mistakes of speculators

156 What is likely to happen to the price of gold in the coming weeks?
O (A) It will continue to rise.
(B) It will fluctuate.
(C) It will fall back to $\$ 800$ per ounce.

O (D) It will stay at the new higher price.

KHANSHAB --- The RTI Construction Company has won a contract to develop a multipurpose port area at Khanshab in the new economic free zone of Southern Toxana at a cost of TR 34 million. The facility, when completed in December of next year, is expected to transform this southernmost town of Toxana into a vibrant hub for regional trade as well as cruise-ship based tourism.

Project work, according to officials at the Department of Transportation, includes the construction of a breakwater, dredging and land reclamation, a dock facility and a harbor area for the local fishing fleet.

The master plan, drawn up by consultants R. F. Wilkins for the government, envisions a modern port equipped initially with three commercial berths and one berth serving government craft. A 400-meter pier will accommodate a range of ships including general cargo vessels, container ships, international passenger cruise ships and military and service craft.

## 157 What is the RTI Construction Company

 going to build?O (A) A new economic free zone(B) A port area that serves many functions(C) A new trade center south of Toxana(D) A transformation of cruise shipbased tourism

158 How many berths are being planned?
O (A) 1
(B) 3
(C) 4
( (D) 400

## [TriFab

Welcome to the TriFab Construction Company's 12th Annual Symposium. This year, employees from countries located on five continents will be in attendance at the Mountain View resort hotel in the Austrian Alps. Those attendees who wish to meet with their contacts from the worldwide TriFab community to discuss specialized areas of concern should register their names at the sign-up desk in the Safari Lounge next to the main lobby area. Volunteers at the desk will help you sign up for these special sessions, to be held at various mealtimes (see below for details). These meetings are aimed at facilitating discussion of topics of common interest with your international colleagues. Maybe you have the key to solving a problem for your Chinese, Slovakian or Australian colleagues. Or perhaps your Brazilian, Egyptian or Malaysian colleagues can provide solutions to your own business problems. This opportunity to meet with your overseas partners is open to all management, sales, and research personnel.

Meetings will be held in the Safari and Acorn Lounges.

## Time

Saturday lunch
Monday lunch
Tuesday breakfast
Wednesday dinner

## Topic

Implications of new international trade regulations
Rural-urban migration: the opportunities for construction industry
Personnel issues in the global economy
The challenges and opportunities of opening new factories

159 Who will attend the conference?
(A) Students of foreign languages
( (B) Travel agent operators
0
(C) Construction industry employees

O (D) Town planning authorities
160 Where should attendees register for special sessions?
O (A) In the Safari lounge
O (B) In the dining room
O (C) In the Mountain View lounge
O (D) In the main lobby
161 What is the purpose of the notice?
O (A) To announce meetings of special interest(B) To postpone lunchtime meetings

O
(C) To provide a sign up list for delegates

0
(D) To advertise special discounts for attendees

162 Which session might deal with interviewing candidates?
O (A) Saturday lunch
(B) Monday lunch

O (C) Tuesday breakfast
O (D) Wednesday dinner
163 Which session would most likely deal with predicted increases in population?
O (A) Saturday lunch
(B) Monday lunch

O (C) Tuesday breakfast
O (D) Wednesday dinner

## Hie Edt Yiew Favorkes Iools Help

Address
What did you find useful on our Northland website? Please check all that apply.

Northland Brochure
Covered Employment and Wages for Northland
Current Employment Statistics for Northland
Local Area Unemployment Statistics for Northland
, Northland Career Explorer
Northland Directory of Licensed Occupations
$\square$ Northland Employment Projections by County
Northland Labor Force Projections
Northland Wage Survey
Other information
Please tell us what you find most useful and why.

My husband has been transferred to Northland and I will be following along with our children as soon as my current contract ends. I am a nurse and I found your information about the nursing industry and job openings very useful. However, I did not find how I can update my credentials in order to work in your country. I would appreciate this information.
Betsy Bernard

164 Who completed this form?
O (A) A Northland resident
(B) An unemployed internet user(C) A qualified professional from another country(D) A person who wishes to change careers

165 Why does the region of Northland probably want people to complete this form?
(A) To find out personal data

O (B) To improve its website
O (C) To encourage immigration
(D) To advertise its strengths

166 What is Betsy's complaint?(A) There are no jobs for her in Northland.(B) Her husband has a job and she does not.(C) There's no information on updating her qualifications.(D) She does not have the qualifications required of Northland nurses.

Questions 167 through 168 refer to the following job advertisement:

## Air Conditioning Technician Wanted

Urgently required vehicle AC technician who has worked in all types of heavy equipment, trucks and cars. Opportunity to join an international company operating in this region since 1972. Suitably qualified candidates should apply to PO Box 1221, Bridgetown, 113. Tel/Fax: 513191/513291.

167 What kind of technician is required?
O (A) One with experience
O (B) A typically heavy one
(C) One familiar with the region

O (D) A regional one

168 When should candidates apply?
O (A) At a suitable future time
O (B) When they have experience
O (C) After they have gained a qualification
O (D) As soon as possible

Questions 169 through 170 refer to the following chart:


169 Who would be most interested in these statistics?(A) Bridgetown Highway and Transportation Department(B) Bridgetown high school statistics teachers(C) Bridgetown used-car dealers(D) Bridgetown travel agents

170 What percentage of commuters come from housing areas in Bridgetown?
O (A) 2 percent
O (B) 7 percent
(C) 27 percent
(D) 64 percent
Activities in the Sea with Murisie Oives


Diving Rates (including diving permits)
Dive with tank/weightTwo divesDive fully equipped by MurkieTwo dives$\$ 119$
Equipment RentalMask and Snorkel\$5
Fins ..... \$5
Wetsuit ..... \$9
Buoyancy Control Device ..... \$9
Courses
Turtles (for kids from 8 to 12) ..... \$65
Dolphins (for kids from 13 to 18) ..... \$57
Discover Scuba (first timers) ..... \$59
PADI Open Water Diver* ..... \$455
*All PADI divers must bring proof of qualifications. Divers who have not dived within the last 12 months will be required to pay the additional charge for supervision on their first dive irrespective of their experience.

## Cancellations

There is a cancellation fee of $50 \%$ if notice is given fewer than 3 days prior to the dive.

171 Who would probably be most interested in this advertisement?
O (A) Fishing boat owners
O (B) Cruise liner operators
(C) Water sports enthusiasts

O (D) Hotel managers
172 What is a PADI diver?
O (A) A qualified diver
O (B) A supervisor
O (C) A Murkie Dive employee
( $(\mathrm{D})$ A beginner

173 What does Murkie Dives call the course for an adult who has never dived before?
O (A) Turtles
(B) Dolphins
(C) Discover Scuba
(D) PADI opener
(D) A beginer

Dear Shareholder,
Thank you for subscribing to PRIME's eDelivery service. Your most recent account statement is now available at www.primeinvestments.com. You will be asked to enter your Personal ID and Online Security Password.

You may change your consent options or update your email address for eDelivery at any time by logging on to your account and selecting "Register for eDelivery" from the "Service Center" tab.

Please do not respond directly to this email or respond to emails requesting your ID, password or other sensitive information. If you have questions, please contact us via a secure form by visiting www.primeinvestments.com and selecting "Contact Us" or call one of our Client Services Representatives at 44-542-959-4246 from 7:30 A.M. to 7:00 P.M. GMT.

174 What does the word "consent" in paragraph 2 line 1 mean?
O (A) Addition
O (B) Permission
O (C) Deletion
O (D) Exclusion

175 What warning is included in the email?
O (A) Be careful when entering your password.
O (B) Update your log in information regularly.
O (C) Use your ID and password when responding to the email.
O
(D) Avoid responding to emails asking for your security information.

Questions 176 through 177 refer to the following chart:

## Seasonal trends in sales

|  | Most profitable | Least successful |
| :--- | :--- | :--- |
| Jesse's Eggs | March | December |
| Blink's Construction Co. | July | December |
| Leung's Timber | April | December |
| Green's Outdoor Clothing | December | January |

176 What does this chart show?
O (A) The best and worst months for sales(B) Successful companies over the year
O
(C) The best sales records

O
(D) The effects of seasons on
retailing

177 Which business has a very good month followed by its worst one?
O (A) Jesse's Eggs
O (B) Blink's Construction Co.
(C) Leung's Timber
(D) Green's Outdoor Clothing


## Care for Others Charity

Thank you Ralph! Here is your receipt.
We appreciate your support of Care for Others Charity. Your donation will provide help and hope to suffering people around the world. You can print this page for your records. We will be sending a receipt to the email address you provided. You can also request a receipt by mail by clicking here.

Ralph Celle
54 Broad Street
Bridgetown MA 11223
USA
rwcelle@cc.bridge.us

Visa
XXXXXXXXX1234
Expiration Date XX
Name on Card: Ralph W Celle
Donation number: 5449762
Donation designation: South Asian Cyclone
Amount \$150
Donation number: 5449854
Donation designation: Andean Landslide
Amount \$100
Donation number: 5449762
Donation designation: Eastern Mediterranean Earthquake Amount $\$ 200$
Total One-time Contributions: \$450

Make another donation
Click here to make another donation. The charities you have donated to before will be listed under "My favorites".

Tell your friends
Help us do more by telling your friends. Spread the word and get involved. Just click here for more information.

## Order a Care for Others Kit

A Care for Others Kit is a great way to honor your family and friends while helping some of the world's most vulnerable people. Click here to order one.
Click here to read our privacy policy.

178 What has Ralph Celle done?

(A) Made some contributions to a charity(B) Designed a website for charity work(C) Got his friends involved in charity work(D) Ordered a Care for Others Kit

179 How much did Ralph donate in total to Care for Others?
0
(A) $\$ 100$

O
(B) $\$ 150$

O
(C) $\$ 200$(D) $\$ 450$

180 What kind of receipt is not provided?
O (A) An internet receipt
O (B) An email receipt
(C) A faxed receipt

O (D) A mailed receipt

## Questions 181 through 185 refer to the following statement and letter:

## Branberry Property Management 17 Alstrom Road, Albany, NY

## Albert Gutzo <br> 22 East George Road <br> Boston, MA 11223

Dear Albert,
Please find below your statement for this month's rent, from which we have deducted $\$ 218.65$ for repairs. The new tenant moved into your property on October 7 and the rental has been prorated for the period of October 7 through 31.

Sincerely,
Eleanor Branberry

```
STATEMENT No: 069171 / F14
PROPERTY 35 PARK VIEW AVENUE, ALBANY, NY 10101
```


## TENANT Tina Erickson

| Rent received from Tenant: |  |  |
| :--- | :--- | ---: |
| Branberry management fee @ 15\% of 550.00 | 82.50 | 14.44 (tax)$\$ 550.00$ <br> -96.94 |

Payments made on your behalf:
Repair to bathroom extractor fan
Clean and treat mold in bathroom. Repaint bathroom.

## Balance due to you:

Transfers: Paid into Account No: 01234567
East Coast Bank
182 Bargepole Street
Boston, MASS

22 East George Road
Boston, MA 11223
October 20
Eleanor Branberry
Branberry Property Management
17 Alstrom Road, Albany, NY 10101
Re: Property 35 Park View Avenue, Albany, NY 10101
Dear Eleanor,
Thank you for the statement for October. I was surprised to see the charge for the repair of an extractor fan as well as for cleaning and treatment of mold in the bathroom. We paid $\$ 376$ for the extractor fan to be installed just last year to prevent problems with dampness and mold. Included in that price was the addition of an oil based paint to keep the damp patches to a minimum. We did this to avoid the need to renovate every year. However, it seems that the problem continues. Also, if there was a fault with the extractor fan, perhaps it could be replaced under the warranty, since it's less than a year old.

Thank you very much,

## Albert Gutzo

181 What does Eleanor do?
O (A) Manages property for the owners
O (B) Takes care of renovation problems

O
(C) Processes invoices for Branberry

O (D) Deposits money in the East Coast Bank

182 Who is Albert Gutzo?
O (A) A tenant
O (B) A property owner
O (C) A repairman
( (D) A banker
183 What is Albert Gutzo's complaint?
O (A) The work done has not solved the problem.
©
(B) The mold has damaged his house.(C) A hole was cut into the wall of his bathroom.(D) The extractor fan has to be installed again.

184 How much did Albert pay for the work carried out last year?
( C ) $\$ 56.15$
(B) $\$ 162.50$
( (C) $\$ 234.41$
( (D) $\$ 376.00$
185 Where does Tina Erickson live?
O (A) 17 Alstrom Road
O (B) 35 Park View Avenue
O (C) 22 East George Road
O (D) 182 Bargepole Street

## Offer of Employment

June 1
Dear Ms. Tan,
We are pleased to offer you the position of Market Researcher with Promarkets Ltd. Below are the terms of the contract.

Employer: Promarkets Ltd
Job Title: Market Researcher
Date of Employment: Your employment will begin on July 1. You will sign a complete employment contract on that day. The probation period will last three months from that date.
Salary: Your starting basic salary will be 5500 Singapore dollars per month.
Any bonus is at the discretion of the Company.
Duties: Conducting market research, coordinating market visits, producing regular market reports, reporting regularly to the Senior Market Researcher.
Annual Leave: You are entitled to twenty four days paid annual vacation besides national holidays. These are earned at two days per month from the date of employment.
Sick Leave: You are entitled to 14 days of paid sick leave for each calendar year.
Please confirm your acceptance of these terms by signing below and returning a copy to Promarket Ltd within 10 days of the date of this letter.
Yours sincerely,
Charles Wang,
Director, Personnel Department

## Changes to Contract of Employment

December 12
The Employer: Promarkets Ltd
The Employee: Ms Sheila Tan
The Employer issues the following changes to the Contract of Employment with the Employee.
Salary: Your revised basic starting salary is 6000 Singapore dollars per month starting February 12 of the coming year.
Duties: (In addition to those stated in the contract of July 1): Attending regular bimonthly strategy meetings.
Sick Leave: If you are hospitalized you may be granted up to 40 days of paid sick leave in addition to the paid sick leave granted in your contract of July 1.
Annual Leave: You cannot carry forward any unused vacation days to the next calendar year.
Your signature: $\qquad$ Date: $\qquad$

186 When will Sheila Tan's probation period end?
O (A) December 12
O (B) October 1
O (C) February 12
O (D) July 1
187 In the revised contract how many total days of sick leave and hospital leave are possible in one calendar year?
O (A) 40
O (B) 14
O (C) 24
O (D) 54
188 Which of the following is one of Sheila's duties?
O (A) Revising the marketing profile
O (B) Taking attendance at strategy meetings
O
(C) Researching the market

O (D) Filing advanced market reports

189 When is the latest date that Ms. Tan can return a signed copy of the offer of employment?
O (A) July 10
O (B) June 10
O (C) December 22
O (D) February 12
190 Which of the following benefits is NOT mentioned in either the letter or revised contract?
O (A) Sick leave
O (B) Transportation allowance
O (C) Annual leave
O (D) Bonus payments

K
Katelin's
Kitchen
Catering
Service
Is there a special event coming up? Are you busy with other details and don't have time to think about preparing a meal for a large crowd? Don't leave the food served at your memorable event to chance. Let Katelin's Kitchen provide you with full-service catering.

Whether you require a lunch or dinner delivered and set up only, a formal sit-down dinner, a simple buffet, or an elegant gala event, our professional staff at Katelin's Kitchen will meet all your needs with excellent service. We have been satisfying thousands of discerning customers over the years with creative, plentiful, full-service catering, specifically designed to meet your needs and budget.

Katelin's Kitchen caters seven days a week. Call or email for additional information or if you have any questions. Our office staff is here to personally assist you from $9-5$ weekdays.
Let us make your special event worry free!
Call 12-401 6791 Today!
Email: katelins.kitchen@southafrica.net

Jennifer's Cosmetics
Suite 201 Masisi Building
10 Protea Road
Johannesburg 2096

March 27
Katelin's Kitchen
112 Church Street
Johannesburg 2096
Dear Ms. Zungu,
Thank you for the menu choices and table setting information you sent me after my call on Thursday March 25 concerning a lunch to be catered at our premises on April 14 starting at 12:30. There will be 50 guests attending this buffet. I would like the guests to have a choice from three different buffet meals:

Main course choices:
Roast beef sirloin in mushroom sauce
Breast of chicken with a cream sauce
Vegetable lasagna
Side dish choices:
Green bean casserole
Tossed salad with choice of dressing Au gratin potatoes
After dinner: assorted cookies and a choice of coffee or tea.
I have decided to have full service, china settings, and stainless steel flatware instead of plastic, as well as linen tablecloths and napkins.

Could you let me know how much the above requests would cost and what the required deposit would be? I will be paying with a credit card within two weeks after the buffet, as required.
Thank you for your attention in this matter.
Sincerely,
Lee Banks

191 How did Lee Banks first contact Katelin's Kitchen?
O (A) By email
(B) By fax

0
(C) By telephone

O (D) By letter
192 What did Ms. Zungu do for Lee Banks?
O (A) Satisfied her customers
(B) Worked at the call desk from 9 to 5 on weekdays(C) Sent information about services offered by Katelin's Kitchen(D) Catered a full-service lunchtime buffet for Jennifer's Cosmetics

193 What meal choice is NOT included?
O (A) Beef
(B) Fish
(C) Chicken

O (D) Vegetarian

194 What does Katelin's Kitchen require from clients?
O (A) A deposit
O (B) Pre-payment
O (C) Cash payment
O (D) Payment by credit card
195 What did Ms. Zungu and Lee Banks discuss?
O (A) An elegant gala event
O (B) Professional staff
O (C) A full-service lunch
0
(D) Assorted cookies and drink choices


| To | Morris Malone |
| :--- | :--- |
| From: | Jim Kirkpatrick |
| Subject: | Boardroom redecoration |
|  |  |
| Morris, |  |
| I am pleased to hear that the boardroom will finally be redecorated. |  |
| Unfortunately, this comes at an inconvenient time for our committee. Monday |  |
| is the day when we hold our regular supervisors' meeting. We usually have |  |
| eight people at these meetings and so my office cannot accommodate all of |  |
| us. Plus the annex on Greeley Avenue has no functioning air conditioners, so I |  |
| don't want to suggest to the members that we meet there. |  |
| Since next Monday's meeting is already late would it be possible to ask the |  |
| redecorators to postpone their work until Tuesday? Looking forward to your |  |
| response. |  |
| Jim |  |

196 What is planned to take place next week?
(A) Funds will be released.

O (B) The boardroom will be redecorated.
O
(C) The decorations will be bought.(D) The supervisor's meeting will be accommodated.

197 What is not being replaced?
O (A) The carpets
O (B) The chairs
O (C) The curtains
O (D) The table
198 Why is Jim's office not suitable for a Supervisor's meeting?
O (A) It is too small.
( O ( It is uncomfortable.
(C) It lacks an air conditioner.

O (D) It is being redecorated.

199 Where does Jim hold his regular Supervisor's meeting?
(A) In the meeting room

O (B) In the boardroom
O (C) In the annex
O (D) On Greeley Avenue
200 When will the boardroom be ready for use again?
O (A) On Wednesday of next week
O (B) On Thursday of next week
(C) On Tuesday the week after next
(D) On Monday the week after next

